



Requisition Form
(Positioning Manpower)

1. Company Name :
2. Company Profile (In about 100 Words) :
3. Company Turnover :
4. Positions Open (With Levels) :
5. Reporting Relationships :
6. Job Description in Detail :
7. Basic Qualification :

8. Special Qualification :

9. Total Experience :

10. Compensation Range :

11. Time by which position to be closed:

Any other Information Can be listed in this column.

Date :

Signature :